## Castagner

Prof. Lara Khoury
Prof. Peter Sabor
Prof. Robert Funnell
Marie Lemieux
Robin Elizabeth Desmeules
Sara Severson
David Curtis
Helena Zakrzewski for Lawrence Angel
Maeve Bothan

#### **Invited Guest:**

Jeffry Archer

### Regrets:

Prof. Gillian Lane-Mercier, Prof. Andrea Bernasconi, Prof. Valerie Gravel, Dr. Sue Laver, Rod Louisa, Shubhankar Joshi

Minutes taken by Bobby Ansari

#### 1. Tour de Table

## 2. Jeffry Archer's Report (Circulation Policy)

- Jeffry Archer, Associate Dean, User Services, informed the committee about proposed changes in Circulation policy. The Libraries are in the midst of a transition from the local WCAL system tot the WorldCat Discovery system. Discussion on standardizing loan periods for all materials, regardless of format they come in. Also discussion of harmonizing the length of loan periods to make them consistent and uniform. The advantages of regularizing these periods and numbers makes it easier for users. Items being taken out in circulation have decreased over the years given that users are turning more and more to online and digitized options such as e-books. A few years ago 900 000 items/year were out in circulation. The number has now dropped to 130 000/year. Archer noted that the impact of the proposed changes in circulation policies would be monitored.
- Same principle should apply in terms of number of items a user can take out. Currently the
  maximum number for graduate students and faculty is 200 items in total of all media and forms.
  The BCI UG number for Quebec undergrads from other universities

# Senate Committee on Libraries

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- Helena agreed that this was a separate discussion that PGSS will have with Libraries. Both SSMU and PGSS have a Library Improvement Fund attached to the fees that students pay.
- Marie Lemieux (SSMU) inquired about the Schulich transfer and how it will affect McLennan and Redpath. Dean Cook explained that putting many of the books and collections into storage first will free up much-needed space, and that this will facilitate the planned moves and transfers, while keeping services and space available for students.

The meeting adjourned at 2:40pm